

**Employer: Newcastle City Council**

**Vacancy: Warehouse Assistant**

**Hours: Various**

**Salary: £11.44 per hour – Meets Min National Wage**

**Working pattern: Monday - Friday**

**Number of vacancies: 2**

**Overview:**

Newcastle City Council are looking to recruit two Warehouse Assistants to work in their furniture warehouse in South Gosforth. There will also be the opportunity to go out with drivers supporting on deliveries.

**Key Responsibilities:**

- Assisting with the delivery and collection of furniture to/from tenants' homes
- Completing a range of warehouse duties
- Loading and unloading vehicles and supporting stock control
- Testing, building and cleaning appliances and goods
- Cleaning and maintaining vehicles
- Maintaining a clean and safe working environment
- Meeting health and safety standards at all times
- Supporting drivers on deliveries

**Essential skills, experience and qualifications**

What do we expect to see from you?



Funded by  
UK Government

**NE** North East  
Combined  
Authority

A partnership between  
**karbon**  
homes

**hen**  
ne

**BERNICA**

Newcastle  
City Council



North Tyneside  
Council

This is a starting role, so we don't need qualifications or experience... that's what we're here for. But there are a few key behaviours and skills we want to see from our candidates; and these are ones that if you possess and can demonstrate; you will make this work placement a real success!

- Strong interpersonal and communication skills.
- A commitment to own learning and development and ready to complete the training on offer
- Ability to work well as part of a small team
- Ability to demonstrate customer care and to be polite and courteous
- Able to follow instructions and health and safety guidelines
- Good communication skills